

NDLAMBE MUNICIPALITY



APPEAL FORM

Appeal Lodged In terms of Section 136 of the Ndlambe Municipality Spatial & Land Use Management By-law, 2016

KINDLY NOTE: Please complete this form using BLOCK capitals and ticking the appropriate boxes. Append this form to your letter of appeal.

PART A: APPEAL

Are you appealing against the decision made by the Authorised Official or Tribunal?	Y	N	If Yes, indicate in Part E if the appeal is lodged against the whole decision or part thereof. If the latter applies provide a description of the part.
Are you appealing in respect of the failure of the Authorised Official or Tribunal to make a decision within the period contemplated?	Y	N	If Yes, provide facts that prove the failure in Part E.
Are you appealing against the condition(s) of approval imposed by the Authorised Official or Tribunal?	Y	N	If Yes, list relevant condition(s) and provide a description in Part E.
Is your appeal based on and primarily concerned with the process followed prior to the Authorised Official or Tribunal decision?	Y	N	If Yes, specify in Part E.
Is your appeal based on and primarily concerned with the merits of the land development or land use application on which it is believed that the Authorised Official or Tribunal erred in coming to the conclusion?	Y	N	If Yes, specify in Part E.
Date of decision	DD/MM/YYYY		Date receiving notice of decision
	DD/MM/YYYY		
Who took the original decision?	√	Authorised Official	√
		Tribunal	

PART B: APPELLANT'S DETAILS

First name(s)			
Surname			
Company or legal person's name (if applicable)			
Postal address			
		Postal Code	
Email			
Tel		Fax	
		Cell	

PART C: APPELLANT'S PROPERTY DESCRIPTION *(Property that is affected by proposed development)*

Number(s) of Erf/Erven/Portion(s) or Farm(s), allotment area.	
Physical Address	
Town/City	

PART D: PROPERTY DESCRIPTION OF PROPOSED LAND DEVELOPMENT

Number(s) of Erf/Erven/Portion(s) or Farm(s), allotment area.	
Physical Address	
Town/City	

PART E: APPEAL MOTIVATION AND REASONS*

* Appeal motivation, information and reasons **MUST** be attached.

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PART F: APPEAL FEE

APPEAL FEES	R
<u>TOTAL APPEAL FEES*</u>	R

*** Please refer to the Municipal Fees to confirm the correct fee payable for the appeal.**

** Appeal fees that are paid to the Municipality are non-refundable and proof of payment must be attached.*

PART G: ATTACHMENTS AND SUPPORTING INFORMATION AND DOCUMENTATION

Complete the following checklist and attach all the information and documentation relevant to the appeal.

Y	N	Proof of payment of appeal fees		Y	N	Proof of serving notice of appeal
Y	N	Copy of decision and proof of notification		Y	N	Copy of conditions of approval
Y	N	Motivation and reasons for appeal		Y	N	Other (specify)

SECTION H: DECLARATION

I hereby wish to confirm the following :

1. That the information contained in this appeal form and accompanying documentation is complete and correct.

2. I'm aware that it is an offence to supply particulars, information or answers knowing the particulars, information or answers to be false, incorrect or misleading or not believing them to be correct.

Appellant's signature: _____ Date: _____

Full Names: _____

FOR OFFICE USE ONLY

Date Received: _____	Received By: _____
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